

## **Frequently Asked Questions**

### **Corporate, College, & Military Group Volunteers**

#### **When can my group volunteer at Norfolk Botanical Garden?**

All group volunteers are scheduled on either a Tuesday, Wednesday or Thursday morning from 9:30AM-11:30AM.

#### **How many individuals can volunteer as part of my group?**

Our program is able to accommodate a maximum of 10 volunteers per group.

#### **Why aren't there more dates or times to bring my group in to volunteer?**

Group volunteers primarily assist our horticulture team with various projects - all of which take a lot of planning and preparation. Having specific days helps our staff with planning and logistics.

#### **What kinds of jobs will my group help with?**

Our group volunteers most often help out as part of our Green Team which lends a helping hand to our Horticulture team. Tasks usually include weeding, mulching, planting, or clean-up. Every shift offers a rewarding opportunity to contribute to the beauty and health of our garden.

#### **Can members of my group come back to volunteer on their own at NBG?**

Group volunteers go through a different onboarding process than individual volunteers. Because of this, group volunteers must still apply for any open volunteer opportunities and go through the standard onboarding process before being allowed to volunteer on their own at NBG.

#### **What information do I need to provide about my group members?**

We ask groups to provide a list of names of their group members prior to volunteering with us. This helps our staff anticipate how many people are coming out to help, and it allows our Volunteer Services department to better track individuals' hours for reports and for providing letters of appreciation.

#### **Can we visit and explore the Garden after our shift?**

Group volunteers are welcome to enjoy the Garden at their leisure directly following their volunteer shift. The Garden has tables and chairs for visitor use and some groups choose to bring their lunches and enjoy the scenery after their work is done.

## **Community & School Group Volunteers**

### **What opportunities are available at NBG for my school or community group?**

Our volunteer program tries to welcome a variety of groups to NBG. Our Community and School groups generally come in on a recurring basis during the school year. These groups lend a hand with projects that are intended to facilitate independent and skill building experiences. Space for these groups is limited and groups are accepted on a space available basis.

### **How often can our group come in to volunteer?**

We generally try to book our school and community groups on a monthly basis. This allows us to keep slots open for other groups to participate in this program.

### **How many individuals can volunteer as part of my group?**

Our program is able to accommodate a maximum of 5 individuals/student volunteers per group + required staff or teacher supervisors. Please note, students under the age of 18+ must be accompanied and supervised by staff or teachers at all times.

### **What kinds of jobs will my group help with?**

Our Community and School Group volunteers have a variety of tasks they can assist with. Groups may be asked to help with garden clean-up which may include picking up pinecones or cleaning pine needles from bushes. We also have groups help with preparing materials for outreach events which might include assembling seed packets or folding brochures. Groups can also assist with maintaining garden tools and supplies. We try to provide groups with tasks that can be done independently and help build different skills. Additionally, our staff can discuss what types of tasks and projects your group is interested in and capable of.

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