



Norfolk Botanical Garden Wedding Giveaway 2018 General Contest Terms and Conditions

How to Enter

No purchase necessary to participate. The contest is open to Norfolk Botanical Garden members and non-members (employees of Norfolk Botanical Garden and all participating sponsors are not eligible). **For an entry form to be considered, it must include this fully completed document with contestant's full names, valid email address, mailing address, phone number and signatures as well as a photo of the couple and a 500 word or less essay describing their personal love story and what it would mean to win the 2018 Norfolk Botanical Garden Wedding Giveaway.** Engaged couples may submit their entry to weddings@nbgs.org or mail a printed entry form to: Norfolk Botanical Garden Wedding Giveaway, 6700 Azalea Garden Road, Norfolk, VA 23518. All entries must be received by 11:59 pm EST on January 5, 2018. One entry per couple. All essays must be legible, factual and appropriate to the subject matter. **Entries not containing all of the information requested will not be considered.** By submission of an entry form, participants agree to adhere to all General Contest Terms and Conditions. All photos, essays, and entry forms become the property of Norfolk Botanical Garden. All entries must be received by January 5, 2018 at 11:59pm EST. Any entry arriving after January 5, 2018 will not be considered. Norfolk Botanical Garden and participating sponsors reserve the right to use entry information, including photos and essay for marketing and promotional purposes; including but not limited to print, web, social media, television and radio advertising for Norfolk Botanical Garden and all participating prize contributors and media outlets. Couple must agree to the October 27, 2018 wedding date. Winners are solely responsible for reporting winnings and payment of any and all government fees, permits or taxes, including but not limited to sales and income tax, based on the value of sales and services provided, that may be due before or after the award of the prize. It is the responsibility of all participants to review the General Contest Terms and Conditions.

Important Dates to Remember

- October 15, 2017 – The Hampton Roads Show on air/social media promotions begin, vendor studio audience segment TBA
- October 16, 2017 – Weddings@NBG studio segment on The Hampton Roads Show
- October 16, 2017 –Norfolk Botanical Garden begins accepting contest entries
- January 5, 2018 - Entry deadline (by 11:59pm)
- January 8, 2018 - 15 semi-finalists chosen by Norfolk Botanical Garden 80th Anniversary Committee
- January 9, 2018 – 3 finalists chosen by Wedding Giveaway Vendor Committee
- January 10, 2018 - Finalists announced on The Hampton Roads Show, finalists notified and interviews scheduled
- January 25, 2018 - Finalists will be introduced and featured on The Hampton Roads Show, on-line voting begins
- February 23, 2018 - Last day of on-line voting
- February 25, 2018 - Winner will be announced live at VOW Bridal Showcase
- February 27, 2018 - Winner will be announced on The Hampton Roads Show
- October 27, 2018 - Wedding Day

Winner Selection Process

A panel of judges will select three semi-finalist couples. The panel of judges will consist of employees from Norfolk Botanical Garden, The Hampton Roads Show and Vow Bride as well as a representative from each of the participating vendors; Astro Entertainment, Cherry Blossom Planning Factory, Distinctive Event Rentals, Fluttering Flowers, Incredible Edibles, Luke & Ashley Photography, Miguel's Formal Wear, Montero's Catering, Stage Right Lighting, and Studio I Do/Here & Now Bridal. Semi-Finalist couples will be contacted on January 10, 2018. If a semi-finalist couple cannot be contacted or does not respond

and agree to the invitation to compete in the final on-line judging by January 15, 2018, another couple will be selected in that couple's place. Semi-Finalist couples will be announced and briefly profiled on the Hampton Roads Show in preparation for judging by the public the week of January 25, 2018. The public will cast their votes (one per computer) for their favorite couple online until 11:59 pm EST on February 23, 2018. The couple who receives the most votes from the public through on-line voting will win the grand prize.

Eligibility

Employees of Norfolk Botanical Garden as well as all sponsors and vendors participating in the Wedding Giveaway and their immediate families are not eligible to participate. All entrants must be at least 21 years of age and already engaged at the time their entry is submitted. The couple must reside in the Hampton Roads region. The Semi-Finalist couples must be available for the pre-production taping of the Hampton Roads show beginning January 10, 2018. The Semi-Finalist couples must be present the day of the VOW Bridal Showcase on February 25, 2018 to claim prize. The couple must be available for press appearances as needed.

Use and Representation of Image or Likeness

By entering the Wedding Giveaway, contestants consent to Norfolk Botanical Garden and participating sponsors to using their names and likeness as a photograph or a video in present and future marketing and advertising without compensation or further approval. Further, by accepting a prize, the winner agrees to not assert any claims and to release Norfolk Botanical Garden and all participating sponsors from any and all liabilities, injuries or damages sustained in connection with the prize or use of the prize.

Wedding Giveaway Grand Prize Details/ Vendor Terms and Conditions

Official sponsors for the 2018 Norfolk Botanical Garden Wedding Giveaway include but are not limited to: Norfolk Botanical Garden, The Hampton Roads Show/WAVY-TV 10, VOW Bride/Pilot Media, Astro Entertainment, Cherry Blossom Planning Factory, Distinctive Event Rentals, Fluttering Flowers, Incredible Edibles, Luke & Ashley Photography, Miguel's Formal Wear, Montero's Catering, Stage Right Lighting, and Studio I Do/Here & Now Bridal. The grand prize awarded to the winning couple will consist of a wedding package with an estimated value of \$35,000 and will include:

- Rehearsal, Ceremony and Reception Venue provided by Norfolk Botanical Garden
- Ceremony Music, Reception DJ Entertainment and photo booth provided by Astro Entertainment
- Wedding Planning Consultation and Day of Coordination provided by Cherry Blossom Planning Factory
- Event Rentals (linens, dinnerware & glassware) provided by Distinctive Event Rentals
- Floral Design provided by Fluttering Flowers
- Wedding Cake provided by Incredible Edibles
- Portrait and Wedding Photography provided by Luke & Ashley Photography
- Tuxedo or Suit rentals for winning couple provided by Miguel's Formal Wear
- Catering provided by Montero's Catering
- Reception Lighting provided by Stage Right Lighting
- Certificate for a European Cruise for two provided by Viking Cruises
- Bridal gown provided by Studio I Do/Here & Now Bridal

Norfolk Botanical Garden Terms and Conditions

Norfolk Botanical Garden will provide the winning couple with an American Azalea Wedding Package on October 27, 2018, a two hour pre-scheduled Portrait Session location on a date and time TBD as well as a one hour Wedding Rehearsal. Norfolk Botanical Garden is the primary sponsor and its rules, regulations, and determinations shall be final. Norfolk Botanical Garden does not guarantee the performance of any of the secondary sponsors or prize awarders. The winning couple will hold Norfolk Botanical Garden harmless for any and all losses, failure to perform, or other conditions that may affect the awarding of the prizes, the performance of any sponsor, or the failure to provide the announced prizes. The winning couple must agree, sign and adhere to the standard Norfolk Botanical Garden Facility Lease Agreement. The couple will be provided with a copy of the agreement for review. Once the terms of the prizes are agreed to, the winning couple will sign documents acknowledging receipt of the rules of Norfolk Botanical Garden and any other acknowledgements required by any of the prize sponsors. After all requirements have been met, agreed to, and acknowledged by signature, the couple may receive the following:

Photography Session

The winning couple will receive one two hour Bridal Suite Photography Session at Norfolk Botanical Garden to use for engagement or bridal portraits, to be used before their wedding date. Couple must adhere to the standard Norfolk Botanical

Garden Photography Guidelines. The 2 hour photography session must be scheduled at least 2 weeks in advance. Couple may contact the Wedding/Events Department to schedule their photography session by calling 757-441-5830 x320. The photography session must take place during Norfolk Botanical Garden's normal operating hours. The couple is responsible for scheduling their photo shoot with Luke & Ashley Photography. No other photographer may be used for this two hour photography session. Additional photo sessions can be purchased at \$150 per two hour session in which the couple may select a photographer of their choice. *See Luke & Ashley Photographers/Engagement or Bridal Portrait Session for additional terms and conditions.

Venue Coordination

The winning couple must meet with a Norfolk Botanical Garden Venue Coordinator no later than April 1, 2018 to initiate and finalize the rental agreement for their Wedding. The couple will be given a 30-day Wedding Final Detail Appointment with a Norfolk Botanical Garden Event and Wedding Sales Coordinator to finalize their wedding details. The Wedding Final Detail Appointment must be scheduled no later than September 1, 2018 and must take place at least 30 days prior to the wedding date.

Rehearsal Venue

The couple and the wedding party will receive a one hour rehearsal at their ceremony location on October 26, 2018 from 4:00pm until 5:00pm. The rehearsal is limited to the wedding couple and their wedding party only.

Ceremony Venue

The couple will receive a 30-minute ceremony which will begin at 5:00pm in one of the following locations; Butterfly Garden (Capacity:125), Wildflower Meadow (Capacity:125) or the Perennial Garden(Capacity:80). Norfolk Botanical Garden will not provide an officiant for the ceremony. It is the responsibility of the couple to select an officiant to perform their ceremony. Ceremony guest list must not exceed 125 people total, including the wedding party. The couple and their wedding vendors will have access to the ceremony location no earlier than 4:00pm for set-up and decorating. Norfolk Botanical Garden will provide and arrange up to 125 white folding chairs by 4:00pm on October 27, 2018. The couple may also choose to select an outside vendor to provide alternative chair rentals at their expense. The ceremony location will be available immediately after the ceremony for wedding party and family photos. All other guests will walk or be transported to the cocktail hour location. The couple and their wedding party must remain in the ceremony location and the immediate surrounding areas for photos during and after the ceremony. Norfolk Botanical Garden will provide a Venue Coordinator and golf cart to escort the newlyweds and their photographer to pre-determined Garden locations for additional photos until 6:30pm. In the case of inclement weather, the couple may choose to have their ceremony take place under the Baker Hall Terrace Portico (80 guests seated with standing room for remaining guests) or inside of Baker Hall (guests to be seated at the reception tables). The final decision to move the ceremony location must be made no later than 3:00pm by the couple. Norfolk Botanical Garden will also provide up to 125 clear umbrellas to be used for the outdoor ceremony at no additional cost if requested. * See the standard Norfolk Botanical Garden Facility Lease Agreement for additional terms and conditions.

Reception Venue

The couple will receive a wedding reception at Norfolk Botanical Garden. The reception, including a cocktail hour will begin at 5:30 pm and end no later than 11:00 pm, and is not to exceed 125 guests, including the wedding party. Cocktail hour will take place from 5:30pm-6:30pm in one of the following locations; Baker Hall Terrace, or the Perennial Garden. The reception will take place from 6:30-11:00pm in Baker Hall and/or Baker Hall Terrace. The wedding package also includes access to the Holly Room and Camellia classroom as dressing and event preparation spaces. The couple, wedding party and participating event vendors will have access to Baker Hall, Baker Hall Terrace and the Holly Room and Magnolia Classroom no earlier than 2:00pm for set-up and decorating of the reception location. Norfolk Botanical Garden will provide up to 15 sixty-inch round tables, 20 six-foot rectangular banquet style tables, 5 twenty-four inch high top cocktail tables, 2 thirty-six inch sweetheart tables and 1 dry portable bar. Table and chair set-up to be completed by Montero's Catering. *See Montero's Catering/Set-up and Break-down of Wedding Venue for additional Terms and Conditions. The couple may choose to rent alternative tables and/or chairs at an additional fee through Distinctive Event Rentals. The layout/set-up for the reception and cocktail hour (location of tables/chairs, buffet station, drink station, cake table, dance floor, gift table etc.,) is at the discretion of the couple but must be coordinated with Norfolk Botanical Garden and Montero's Catering. *See Montero's Catering Terms and Conditions for details.

Astro Entertainment Terms and Conditions

Astro Entertainment will provide wireless sound equipment for the wedding ceremony, sound and up-lighting for the wedding reception, a photo booth and a disc jockey that will emcee the entire wedding reception.

Ceremony Sound

Astro will set-up sound equipment including a microphone and speakers by 5:00 pm at the ceremony location and will provide processional music and ceremony amplification. One DJ will be assigned to the event and he/she will oversee the sound system during the ceremony.

Reception Emcee & Entertainment

The winning couple must schedule an appointment with Astro DJ (757) 460-2224 to discuss their wedding reception music and timeline before September 1, 2018. The winning couple must provide Astro DJ with their finalized Wedding reception music selection and timeline no later than October 1, 2018. Music styles and specific song selections are at the discretion of the winning couple. Timeline must include information detailing music selection and time for grand entrance (including Wedding Party names) and any special dances, speeches, games, special activities and last dance. Astro agrees to set-up all sound equipment, including a microphone to be utilized by the wedding party for speeches, by 6:30 pm at the reception location. One DJ will be assigned to the reception and he/she will oversee the sound system and emcee the evening's events during the reception according to the couple's timeline. Astro will provide sound, music and will emcee beginning promptly at 7:00 pm. No other DJ may provide music or emcee services during the ceremony or reception other than Astro DJ. The couple may choose to hire a live musician/band to play during their reception at their own expense. The hired musician/band must provide their own sound equipment and must consult with Astro to ensure that all equipment and electrical needs are fulfilled under Norfolk Botanical Garden's vendor guidelines.

Photo booth

Astro DJ will provide a photo booth and props for the entertainment of the guests. The photo booth will be set-up indoors and will be manned by an Astro Entertainment staff member. The photo booth will be available for guest use starting at 7:00 pm with unlimited photos until 11:00 pm. The guests will be provided with copies of their photos immediately after use of the booth. Digital copies of these photos will be provided to the winning couple. The winning couple must consent to Astro DJ and Norfolk Botanical Garden using the photo booth photographs in present and future marketing and advertising without compensation or further approval. No other photo booth company is permitted to service this event.

Cherry Blossom Planning Factory Terms and Conditions

Cherry Blossom Planning Factory will assist the winning couple with creating a memorable wedding ceremony and reception. The consultants at Cherry Blossom Factory will help the couple with creating ideas to make their wedding unique to their personalities; they will assist with vendor communication and contracts, obtaining an ABC liquor license as needed, and expert floor planning. The first consultation must be booked by April 1, 2018 and is to take place on or within a 2 week period before or after May 27, 2018. The date will be based on the couple's availability as well as the availability of Cherry Blossom Planning Factory consultants. It is the couple's responsibility to schedule this Wedding Consultation by April 1, 2018 or they choose to forfeit the first consultation. The second consultation must be scheduled no later than August 27, 2018 and must take place at least 60 days prior to the wedding. The date will be based on the couple's availability as well as the availability of Cherry Blossom Planning Factory consultants. It is the couple's responsibility to schedule this wedding consultation. Additional consultations can be arranged with Cherry Blossom Planning Factory but are not included in the Wedding Giveaway and must be purchased at the couple's expense. Cherry Blossom Planning Factory will provide a Day of Coordinator to oversee the wedding on October 27th 2018 from start to finish to insure that your timeline and all of the important details are taken care of. They will also be present to direct the rehearsal on October 26th 2018.

Pre-planning:

- Unlimited hugs + high fives
- Monthly check-ins with helpful reminders leading up to your wedding
- Big mega meeting 3 months before for your wedding to hash out the details
- Access to the wedding blueprint: an online account including all wedding details such as vendor contacts; an easy to follow and detailed day-of timeline; floor plan; order of the processional, recessional, and grand entrance; drag and drop seating chart; option to track RSVP's. The online account is tailored to your wedding, so it may include more features such as an aerial view of the reception, additional maps, etc.
- Verbally confirm all ETA's + ETD's of each vendor six weeks out
- Direct or co-direct wedding rehearsal complete with announcements to keep the wedding party in the know

The Big Day

- First onsite to direct vendors with set-up and assist with any questions
- Do all these things: set out table numbers, display favors, light candles, meticulously arrange escort cards, arrange gift + guest book table
- Pass out any remaining vendor balances, thank you notes, and/ or gratuities

- Organize family and wedding party for the walk down the aisle during the ceremony and later at the grand entrance at the reception
- Signal the DJ and musicians in cueing the music at the proper times for the ceremony, grand entrance, grand exit, etc.
- Hype up and bring tissues for anyone scheduled to give a toast
- Buffer between you, the caterer, photographer, videographer, and band/dj so you can relax and enjoy your reception
- Organize and prep your grand exit
- Access to the Cherry Blossom Pink 'Mary Poppins' Bag (aka our emergency kit)
- Safely put away gifts and wedding items into designated car and/or hotel room

Distinctive Event Rentals Terms and Conditions

Distinctive Event Rentals will provide the winning couple with their choice of any color poly linens from Distinctive's large line of in-stock colors (linen color to be selected no later than October 1, 2018). Linen order will include: napkins and full-length 120" round and /or 90" x 132" rectangular tablecloths. *Additional linens (overlays, specialty linens etc.) may be rented at the couple's expense. Distinctive Event Rentals will also provide all china, flatware, and glassware for this event to include your pattern choice of: four pieces of standard white china, three standard glasses, and four stainless utensils per guest. *Additional/specialty items (specialty plates, chargers, gold flatware, crystal or cut crystal glassware, etc) or other event décor may be rented at the couple's expense from Distinctive Event Rentals. They are also including the cost of standard round trip delivery service in this great wedding package.

Fluttering Flowers Terms and Conditions

Fluttering Flowers will provide the winning couple with up to \$1,500 in floral design for the couple's wedding on October 27, 2018. The couple will select their wedding's personalized floral design based on Fluttering Flowers standard pricing; price per item will be based on specific flower selections, seasonal availability, size, vases and ribbon selection. The prize package is not to exceed \$1,500 and may include but is not limited to the following items: bridal bouquet, ceremony arrangements, bridesmaid's bouquets, reception arrangements, flower girl baskets, loose petals for aisles/tables/grand exit, fresh floral cake topper, boutonnieres, corsages, or centerpiece arrangements. If the couple chooses to add components to their floral design that exceeds the \$1,500 prize they will be subject to the additional labor and material fees. Full payment of their additional cost is due to Fluttering Flowers fifteen days prior to the event date to ensure reservation of the additional design elements. Delivery and set-up is included in the prize package. Fluttering Flowers guarantees set-up of all floral design by 4:30pm. The winning couple may bring in their own decor and centerpieces, however no other florists are permitted to drop off floral or service this event.

Incredible Edibles Bakery Terms and Conditions

The winning couple will receive \$1,500 credit towards a wedding cake, cake stand, setup, delivery and taxes for their wedding on October 27, 2018 from Incredible Edibles Bakery. The winning couple must contact Incredible Edibles Bakery at (757)463-9980 no later than August 1, 2018 to schedule an appointment to discuss their wedding cake. The couple's appointment with Incredible Edibles Bakery must take place no later than August 15, 2018 the winners are required to finalize the details and place their order by this date. Wedding cake will serve up to 125 guests, at most 3 tiers, with flavors of cake chosen from Incredible Edibles Bakery's flavor list. Cake will be covered in either fondant or butter cream. Cake Stand will be included and chosen by Incredible Edibles Bakery. Basic piping and/or ribbon decoration are included. A cake top box is also included for couple to store cake top tier of cake (unless opt to have top tier served). Sugar flower work, fresh flowers and cake toppers are not included in prize package. Additional decorating may be purchased at the couple's expense at standard pricing through Incredible Edibles Bakery. Groom's Cake is not included in prize package. Additional desserts (cookies, pies, grooms cake, cupcakes etc.) or additional requests for services that supersede the worth of the \$1,500 prize package can be purchased at the expense of the winning couple. No other outside vendors can provide a wedding cake or desserts for this event other than Incredible Edibles Bakery or Montero's. *See Montero's/Cake Cutting Service for additional Terms and Conditions.

Luke & Ashley Photography Terms and Conditions

Luke & Ashley Photography will offer their services to capture the winning couple's wedding in photographs on October 27, 2018. In addition Luke & Ashley Photography will provide a two hour photo session prior to the wedding date for the couple to use for Engagement Photos or Bridal Portraits.

Engagement or Bridal Portrait Session

The winning couple must contact Luke & Ashley Photography no later than April 1, 2018 to schedule their complimentary two hour photo session. The two hour photo session must take place at Norfolk Botanical Garden on or before September 1, 2018.

The session will take place during Norfolk Botanical Garden's regular operating hours at a time convenient to the schedules of both Luke & Ashley Photography and the winning couple. The couple may choose to use this two hour photo session for either Engagement Photos or Bridal Portraits. If the couple requests additional hours of photography they may do so separate from the 2 hour prize package photo session. Regular charges will apply for both Luke & Ashley Photography and Norfolk Botanical Garden. The photographers representing Luke & Ashley Photography and the winning couple must abide by the standard Photo Policies set forth by Norfolk Botanical Garden. Luke & Ashley Photography will provide high resolution digital copies of all images within two weeks of the date of the photo session to the winning couple. The two hour photo session does not include services such as photo editing or printing. These services can be purchased at the expense of the couple at Luke & Ashley Photography's standard pricing.

Wedding Day Photography

Luke & Ashley Photography will work to capture every moment of the winning couple's wedding on October 27, 2018 from 5:00 pm until 11:00 pm. Additional hours of photography may be requested at standard pricing. Payment for additional hours must be received before October 27, 2018 before services are rendered. No outside photographers are permitted to photograph this event. Luke & Ashley Photography will provide the winning couple with high resolution digital images within four weeks of the date of the wedding. Photography does not include services such as photo editing or printing. These services can be purchased at the expense of the couple at Luke & Ashley Photography's standard pricing. The winning couple must consent to allow Luke & Ashley Photography, Norfolk Botanical Garden, and third party prize contributors to use the wedding photographs in present and future marketing and advertising without compensation or further approval. If the winning couple chooses to hire a videographer they may hire an outside vendor at their expense.

Miguel's Formal Wear Terms and Conditions

Miguel's will provide up to two tuxedo or suit rentals with a rental value of up to \$200 each to be used as wedding attire for the winning couple. The winners must select and place the rental order no later than August 1, 2018. Miguel's will guarantee delivery on Tuesday, October 23, 2018 by 4:00 pm. If the winning couple chooses not to select a tuxedo or suit at Miguel's they will forgo their prize. Store credit will not be given for any other rentals for the wedding party. Formal wear for the wedding party is not included but may be purchased and or rented at the couple's expense.

Montero's Catering Terms and Conditions

The winning couple will receive full service catering for their wedding on October 27, 2018 which is to include, full staffing for the event, set-up/breakdown of venue, food service including appetizers and dinner buffet for up to 125 guests, beverage service, cake cutting service and coordination of linen, dinnerware, glassware rentals through Distinctive Event Rentals. Couple must provide their own cake-cutting knife.

General Conditions

The winning couple must meet with a Montero's Catering Sales Representative no later than May 1, 2018 to initiate the catering order for their reception. The couple is responsible for scheduling this appointment by contacting Montero's at (252)331-1067. The winning couple is responsible for scheduling a second appointment to finalize the catering order with Montero's by September 1, 2018 and the appointment is to take place no later than 2 weeks prior to their wedding date. Montero's will provide an experienced sales representative for both meetings to assist the couple with menu selection, layout and set-up for the cocktail hour/reception (location of tables/chairs, buffet station, drink station, cake table, dance floor, gift table, etc.). Alcohol and bar services are not included in the prize package but may be purchased at the couple's expense at Montero's standard pricing. Payment for additional services must be received by Montero's Catering before services are rendered. *See Montero's Catering/Beverage Services for additional details.

Set-up and Breakdown of Wedding Venue

Montero's will set-up/breakdown tables and chairs for the cocktail hour/reception, and ensure the venue is returned in the condition in which it was received. The set-up and layout for the cocktail hour and reception will be determined by the couple and the Montero's Catering Sales Representative prior to the event. Montero's staff is not responsible for the setup of decorations for the reception or the removal of decorations and personal items left by the couple, their wedding party or guests.

Food Service

Montero's will provide the winning couple with appetizers and a buffet dinner for up to 125 guests for their cocktail hour and reception. Appetizers will include 2 choices from the Montero's Catering standard hors d'oeuvres menu. The buffet dinner will include 2 entrees and 2 side items selected from the standard Montero's Catering dinner menu. The winning couple will select their menu during their meeting with their Montero's sales representative on or before May 1, 2018. Changes for food

service needs cannot be made after October 1, 2018. Additional hors d'oeuvres, dinner entrees or desserts may be purchased by the couple at standard menu pricing. Montero's will try to accommodate guests with food allergies and/or dietary restrictions. Any specialty meals (children, vegetarian etc.,) may be purchased in advance at standard menu pricing. Outside food is not permitted.

Beverage Services

Montero's will provide the following non-alcoholic beverages for the event; sweetened and unsweetened ice tea, water, and lemonade. *Additional non-alcoholic beverages (soda, coffee, etc.) may be purchased at the couple's expense at Montero's standard pricing.

Bar Service

Montero's will NOT provide any alcoholic beverages as part of the prize package. Bar service needs must be predetermined and detailed in the final meeting with Montero's (Montero's will provide all bartenders). The couple may purchase their own alcohol prior to the event which must be given to Montero's event staff who will then serve to guests. In order to serve any alcohol on Norfolk Botanical Garden premises the couple must first obtain a Virginia State ABC License and provide a copy of the license to Norfolk Botanical Garden before October 1, 2018. No alcoholic beverages are permitted on Norfolk Botanical Garden BG premises unless a copy of the ABC License is present during the event. Montero's Catering reserves the right to stop serving alcohol to any guest at any time necessary to comply with Virginia State Liquor Laws. Norfolk Botanical Garden also reserves the right to stop the service of alcohol to any guest at any time necessary to comply with Virginia State Liquor Laws. Virginia State law prohibits the sale and service of alcohol to persons less than 21 years of age. Guests may be asked to present identification. All Virginia State ABC laws apply. No other outside companies or bartenders may service this event.

Cake Cutting Service

Montero's Catering staff will cut and serve the couple's wedding cake provided by Incredible Edibles Bakery. No other desserts are to be served unless purchased at the regular menu price, at the couple's expense. No other outside vendors may provide a wedding cake or desserts for this event other than Montero's Catering or Incredible Edibles Bakery. *See Incredible Edibles Bakery for additional terms and conditions.

Stage Right Lighting Terms and Conditions

Stage Right Lighting will provide installation, delivery and removal of lighting design for the reception to be set-up no later than 5:30 pm inside Baker Hall to include up-lighting, 2 lights to highlight the dance floor, and café string lighting. Outdoor lighting is not included in the prize package but can be contracted by the couple at their expense through Stage Right Lighting. In the event the couple decides to add components to lighting not included in the prize package the full payment of their additional cost is due to Stage Right Lighting prior to the event to ensure reservation of the additional lighting items. No other lighting company is permitted to provide lighting at the event.

Viking Cruise Lines Terms and Conditions

The winning couple will receive a certificate for a Viking European river cruise. The certificate is for cruise only, one cabin, Category D. Airfare, transfers, optional shore excursions and land extensions are not included and are available for purchase at regular brochure fare. The certificate is not transferable and may not be exchanged for cash. The brochure value for this cruise is \$3649 per person based on double occupancy. The certificate is not combinable with air promotions or other promotions. Stateroom upgrade is available for purchase at prevailing rates subject to stateroom availability. Prize winner is responsible for any applicable tax and port charges. Valid on available embarkations for 2018 only. Reservations are only accepted within 120 days of departure. Space per sailing is limited and yield controlled. Not applicable for Viking Tours or other Viking products including Viking Ocean. Offer Valid for river cruise only. Other restrictions may apply.

Studio I Do/Here & Now Bridal Terms and Conditions

The winning couple will receive a \$1500 gift certificate to be used at Studio I Do or Here & Now Bridal towards a bridal gown. If the gown chosen exceeds the \$1,500 prize package, the winner will be responsible for the additional cost. Payment for additional cost will be required in full before the dress order is placed. The winner must select a gown and place an order no later than April 1, 2018. Bridal accessories (shoes, veils, headpieces etc.) are not included in the prize package, however, the winner may choose to purchase the items from the bridal gown vendor at retail price. The cost of alterations is not included. Winner is responsible for all alteration costs, taxes and fees associated with alterations. If the winning couple chooses not to select formalwear from the bridal gown vendors they will forgo their prize; store credit will not be given for any other bridal accessories or formalwear for the wedding party. Formalwear for the wedding party is not included but may be purchased and/or rented at full price. This certificate has no cash value and if the bridal gown chosen costs less than the \$1500 prize package, store credit towards other merchandise and services will not be given.

Prize Winner Notification

Semi-Finalists will be notified on January 10, 2018 and announced to the public on January 25, 2018. Semi-Finalists must not reveal their advancement in the contest until it has been announced on the Hampton Roads Show. In the event that Norfolk Botanical Garden becomes aware that a contestant has revealed their semi-finalist status prior to the official announcement, Norfolk Botanical Garden reserves the right to replace the contestants. The Grand Prize Winning Couple will be announced at the VOW Bridal Showcase on February 25 2018. The winning couple must be present at the announcements to qualify for the prize.

General Conditions

The Wedding Giveaway is open to residents of the Hampton Roads region. Participants must be at least 21 years of age and engaged at the time their entry is submitted to Norfolk Botanical Garden. Void where prohibited/restricted by law. All federal, state and local laws apply. Paying and reporting taxes (if any) are the winner’s sole responsibility. Prizes may not be substituted, transferred, redeemed or exchanged for cash. Norfolk Botanical Garden is not responsible for illegal, damaged, lost, late or misdirected entries. Norfolk Botanical Garden reserves the right to refuse entry to any client who in their sole determination abuses their right to participate or violates the rules. Should the winning couple’s story or submission be determined to be untrue or false in anyway, the couple must be responsible for any and all real costs associated with the grand prize, or another winner may be picked at the discretion of Norfolk Botanical Garden. All responses sent by contestants will become the sole property of Norfolk Botanical Garden and will not be returned, including any entry materials (photos, written response, etc.). These are the official contest rules of the Norfolk Botanical Garden Wedding Giveaway. Contestant must also sign and abide by all of Norfolk Botanical Garden’s Facility Lease Agreement in addition to the contest rules herein set forth. These rules may be subject to change without notice.

Consent and Contact Information:

Printed Name of Bride(s)/Groom(s):

Contact Number:

Email:

Mailing Address:

Signature of Bride(s)/Groom(s):

Date

Date